

Folkestone Town Council



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Date of publication: 31 July 2018

AGENDA

Meeting: **Community Services Committee**
Date: **7 August 2018 (Tuesday)**
Time: **7.00 p.m.**
Place: **Town Council Offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone**

To: **The Community Services Committee**
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Community Services Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, Committee Chairman or Town Clerk.

Jennifer Childs
Town Clerk

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.
- 3. MINUTES**
To receive the Minutes of the meeting of the Community Services Committee held on 5th June 2018 and to authorise the Chairman of the Committee to sign them as a correct record.



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD

4. CHRISTMAS LIGHTING REPORT

Committee is asked to receive and note Report CS/18/234 (to follow).

5. FOLKESTONE MUSEUM REPORT

Committee is asked to receive and note Report CS/18/233.

6. YOUTH FESTIVAL OF REMEMBRANCE

The Town Council has financially supported the Youth Festival of Remembrance since it was established. At its meeting on 3rd October 2017 the Community Services Committee resolved: *'That FTC wishes to support local cadets in providing an opportunity for them to take part in an annual youth/cadet event with the Youth Festival of Remembrance to receive £2,000 annual funding from the Youth Facilities Budget to facilitate this with immediate effect'*.

The Committee currently has £2,000 earmarked in Youth Facilities and is asked if it wishes to agree to a Service Level Agreement and release the funds from the 2018/19 budget.

7. TREES

The Committee need to consider proposals for tree planting in 2018/19 further to the Tree Working Group meetings. The Committee is asked that any suggestions for trees in their wards are put forward at this committee meeting or before that in October when the Tree Planting Schedule will be finalised.

8. BUDGET

The Committee is asked to consider any proposals they wish to make for the Community Services Budget 2019/20 and to bring them forward at the next meeting on 2nd October 2018.

9. DATE OF NEXT MEETING – 2nd October 2018

FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 5th June 2018 at 7pm.

Present: Councillors A Berry, J Collier, C Sacre, S Wallace, P West and R West (Chair)

In attendance: Vicky Deakin – Communities and Events Officer

977. APOLOGIES FOR ABSENCE

Apologies from Councillors Emily Arnold, Peter Gane and Mary Lawes were received and approved.

978. APPOINTMENT OF CHAIRMAN

The Committee considered the appointment of a Chairman for the 2018/19 Municipal Year.

RESOLVED: That Councillor Roger West be appointed as Chairman.

Proposed: Cllr J Collier

Seconded: Cllr S Wallace

Voting: F:6, Ag:0, Ab:0

979. APPOINTMENT OF VICE CHAIRMAN

The Committee considered the appointment a Vice Chairman for the 2018/19 Municipal Year.

RESOLVED: That Councillor John Collier be appointed as Vice Chairman.

Proposed: Cllr A Berry

Seconded: Cllr P West

Voting: F:5, Ag:0, Ab:1

980. DECLARATIONS OF INTEREST

There were no declarations of interest.

981. MINUTES

The Committee were asked to receive the Minutes of the meeting of the Community Services Committee held on 3rd April 2018 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 3rd April 2018 be received and signed as a correct record.

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:6, Ag:0, Ab:0

982. REVIEW OF THE TERMS OF REFERENCE

In line with Councils adopted standing orders the Town Clerk requested that members review the Terms of Reference for the Community Services Committee.

The Committee considered if it wished to make any changes.

RESOLVED: That the existing Terms of Reference remain unchanged.

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:6, Ag:0, Ab:0

983. WORKING GROUPS

The Committee were asked to consider nominations for membership of Working Groups for 2018/19.

RESOLVED: That Councillor Pat West remain as Folkestone Town Councils representative for allotments, the Town Plan Working Group name be changed to Corporate Plan Working Group and the membership of Working Groups be as follows:

Corporate Plan Working Group – Councillors J Collier, N Jones, M Lawes, M Salmon, R Wallace, S Wallace, R West

Christmas Working Group – Councillors E Arnold, A Berry, P Gane, N Jones, S Wallace, P West, R West

Trees Working Group – Councillors D Brook, J Collier, N Jones, C Sacre and R Wallace

Museum Working Group - Councillors J Collier, N Jones, J Mead, D Monk, R Theobald, S Wallace, R West

Proposed: Cllr J Collier

Seconded: Cllr R West

Voting: F:6, Ag:0, Ab:0

984. FOLKESTONE MUSEUM REPORT CS/18/213

The Committee were asked to receive and note report CS/18/213 and adopt the attached policies and plans ready for submission to the Arts Council as part of the Museum Accreditation application.

RESOLVED: That the Museum Report be received, noted and the associated plans and policies be adopted.

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:6, Ag:0, Ab:0

985. TOURISM WEBSITE

Further to the new Visit Folkestone and Hythe Tourism website being launched, the Communities and Events Officer updated and briefed the Committee who have all had the opportunity to view it.

RESOLVED: That an expression of thanks be recorded in respect of the significant work undertaken by Officers Vicky Deakin and Wendy Reed in developing and populating a high-quality website.

Proposed: Cllr J Collier

Seconded: Cllr R West

Voting: F:6, Ag:0, Ab:0

986. ARMED FORCES DAY

Armed Forces Day will be held on 1st July 2018 at The Leas Bandstand and The Leas Cliff Hall from 11 – 5pm. The Committee were briefed in respect of the event format and also the entertainment programme. The Communities and Events Officer will be present on the day; however, there is a need for several volunteers to assist in the setting up of the arena and various other duties. The Committee were asked if anyone is available.

NOTED

987. CHRISTMAS LIGHTING SCHEMES

The Communities and Events Officer updated the Committee in respect of draft proposals for this year's lighting schemes in the Town Centre and Cheriton further to KCC's report on the current condition of existing lighting columns.

Councillor Roger West informed the Committee that Councillors Rory Love and David Monk have committed required funds from their ward grant budgets to cover the cost of stress testing to the lighting columns in Cheriton.

RESOLVED:

- i) **That a meeting of the Christmas Working Group be arranged ASAP to facilitate the consideration and development of draft proposals for the Christmas Lighting Schemes and Switch On events in Folkestone Town Centre and Cheriton. A full report is then to be brought back to this Committee at its next meeting with latest updates from Kent County Council and Folkestone and Hythe District Council in respect of provisional permissions for lighting installations.**
- ii) **That an article be included in the next Folkestone Town Council Community Magazine inviting local businesses and other appropriate organisations to be involved and support the development of Christmas Lighting and associated events.**

Proposed: Cllr S Wallace

Seconded: Cllr A Berry

Voting: F:6, Ag:0, Ab:0

988. FOODBANK

Folkestone Town Council have been approached by the Folkestone Rainbow Centre asking if it will be willing to become a Foodbank Referral Agency. The Foodbank is operated by local people for local people and relies on the community's support to ensure it can continue and stop people going hungry.

The committee considered investing in the future of the project and help provide much needed support to people in crisis in our community.

RESOLVED: That though Folkestone Town Council are unable to facilitate a Foodbank Referral Agency at this time due to lack of resource, it wishes to continue to support the scheme as much as possible by further promoting the existing Foodbank currently situated within the Town Hall including the display of a poster and an article in its Community Magazine.

Proposed: Cllr J Collier

Seconded: Cllr S Wallace

Voting: F:6, Ag:0, Ab:0

989. DATE OF NEXT MEETING – 7th August 2018

This report will be made
public on 31 July 2018

**Folkestone
Town Council**



Report Number CS/18/233

To: Community Services Committee
Date: 7 August 2018
Responsible Officer: Town Clerk
Subject: Museum Manager's Report

SUMMARY:

Folkestone Museum has been open since the last weekend in May with many events, exhibitions, and community engagement opportunities occurring in the months since. The intent of this report is to summarise the progress since the previous report and to touch on progress with forward planning and Accreditation. Additionally, updates about exhibitions and events will be mentioned.

REASONS FOR RECOMMENDATION:

The Town Council has committed to source funding from the Heritage Lottery to deliver its objective to preserve and enhance the town's heritage. There is a need to show evidence of working with the community and stakeholders as part of the programming agreed by the Council and the Heritage Lottery. Furthermore, the next step of the project is to build a comprehensive forward plan, establishing policies, procedures, and good working practice. All of these feed in to gaining accreditation for the Museum to secure ownership of the collection as set by the loan agreement with Kent County Council.

RECOMMENDATIONS:

1. To receive and note Report CS/18/233

Aims and Objectives – Gaining accreditation for the Museum
Financial Implications –
Equal Opportunities – *Access to all*

1. Introduction:

The intent of this report is to summarise the progress of the Museum, from the middle of June to the start of August 2018.

2. Conservation and Collection's Care

- 2.1 The audit of the collection inventory is still progressing. Each object is being photographed and the contents of boxes and shelves are being compared with the previous audit to ensure accuracy. The entirety of the social history is finished as well as the art store. Volunteers have progressed on to the geology collection. Tenders for conservation work funded by HLF are being prepared.
- 2.2 All donations, conservation, and storage management are kept to Spectrum standards.
- 2.3 The Collections Officer role has now been filled. Sarah Gearey, who started July 5th, is already acquainted with the museum as she was the osteoarchaeologist we worked with to help to tell the story of the Anglo-Saxon skeleton in the collections. She will fit well into the team and has already become involved in the collection's audit.

3. Website

The website now has downloadable forms for booking the educational space, the temporary gallery, as well as booking educational workshops.

4. Events and Exhibitions to Date

- 4.1 The start of June saw the installation of an exhibition curated by the Folkestone History Society. Spread out over a collection of standalone display boards, it tells the story of Folkestone in the Great War through photographs and text. The public response has been very positive to this exhibition. Hilary Tolputt gave a talk about the stories of Folkestone in WWI, from the huge numbers of soldiers who passed through the Town on their way to and from the Western Front, to the refugees who sought shelter here and the civilians caught up in the conflict.
- 4.2 Kate Knight's exhibition *Force of Nature* opened at the end June with a successful launch event in the evening. Her works were inspired by the museum's taxidermy collections and is done entirely in biro. The use of biro on

such a large scale is labour intensive; enabling very fine detail and presenting an etched like quality. The work is current, critical and engaged in the aesthetic of the natural kingdom.

- 4.3 Our fantastic volunteers Richard and Louise came up with the seaside-themed display of souvenirs in our temporary display case in the collections case. Mainly from Victorian and Edwardian Folkestone, the display also includes remnants from hotels that have long since closed such as Wampach's Hotel and the Rose Hotel, now where Lubens Pizza resides.
- 4.4 The final may bank holiday saw the museum celebrate its first year! Visitors tried food from 2,000 years ago in the Roman Kitchen and had a go at making them as well, they met Gunner Sergeant John Cullen – a soldier in the Napoleonic wars – who taught children to make musket cartridges and told them about what life was like for a soldier 200 years ago. We also had a crafting activity in the education room where kids were invited in to make bug crafts as a nod to the Kent Downs exhibition.
- 4.5 Over the course of June, the museum hosted a handful of Teacher Twilight sessions. Over 40 teachers from various schools in the area attended and were shown the range of educational and learning activities geared towards their students. We asked for feedback and suggestions to ensure our sessions will be more tailored to their needs. Response to the sessions was very positive and has manifested in a couple additional bookings before term ends and a few more Operation Armistice and Walter Tull workshops for the Autumn.

5. Future Events and Exhibitions

- 5.1 The next exhibition will be the largest one the museum has hosted, focusing around the life and legacy of Walter Tull. To coincide with Armistice centenary commemorations in November and Black History Month in October 2018, 100 years after Walter's death, Folkestone Museum will bring Walter's story to a new generation. Owing to the generous loan of objects, letters, diaries and photographs, this will be the first extensive exhibition about Walter Tull. This exhibition has been made possible by the generous loan of archival material from the Finlayson Family Archive, Action for Children (The Children's Home and Orphanage), the National Army Museum, and Tottenham Hotspur, and with the kind assistance of Walter Tull's biographer, Phil Vasili.
- 5.2 The end of August is welcoming a 30ft dinosaur called Iggy as part of The Iguanodon Restaurant and dinosaur week at Folkestone Museum. The Iguanodon Restaurant is an outdoor theatre performance for families set in a life size dinosaur. The show lasts for 35 minutes and tells the story of the birth of geology in a fast and furious romp through 60 years of scientific discovery. As the story unfolds eccentric characters emerge from history; they compete for fame, laying claim to the biggest and most famous bones. They posed new

questions that shook society. Iggy will be part of a wider week of events with crafts, conservation and fossils. The dinosaur footprint discovered earlier this year will be put on display once again and is a crowd favourite drawing in people when its discovery was first announced. We will also have a small fossil roadshow with a local expert who will be doing a bit of 'conservation in action' with a large ichthyosaur fossil he discovered.

6. Outreach and Education

- 6.1 As part of the outreach for the Walter Tull exhibition, two of the museum's officers went to Mundella Primary School armed with copies of letters from the Action for Children archives to/from/about Walter Tull when he was a child. The kids were asked to look through the letters and decide how they'd put them together in an exhibition; what was most important and what tells Walter's story the best. Some of the results of this activity and the sessions held after will become part of the larger exhibition.
- 6.2 The Council sent officers to the Folkestone Academy careers fair to provide young people with information about being employed in heritage and local authority sectors. The fair was well attended, and the museum's archaeology handling collection was very popular.
- 6.3 In the start of June, Folkestone welcomed most of the primary students from Boulogne primary schools over the course of five days. The museum hosted the groups and encouraged a few hundred of their students to engage with and learn about Folkestone's history. Councillor Richard Wallace, the Deputy Mayor, met some of the groups, and was greeted by the exuberant and excitable students.
- 6.4 Museum officers made a trip up to London to the Royal College of Physicians to see an exhibition about William Harvey. The intention of the visit was to investigate the potential of hosting an exhibition in partnership with the College about Harvey and his humble beginnings in Folkestone and eventual ascension into the iconic figure that commands medical history today.

7. Friends of Folkestone Museum

The Friends of Folkestone Museum has now run a few talks that have been very successful and very well attended.

8. Forward Planning and Accreditation Progress

The accreditation application has been submitted to the Arts Council and the follow-up validation visit is scheduled for the end of August. The month leading up to the visit will entail museum officers focusing on the policies and procedures, and ensuring we have a strong platform on which to present ourselves.

9. A Small Sampling of Visitor Feedback

“Lovely little hidden gem, lots of interesting facts, love the Morse code and how it was explained”

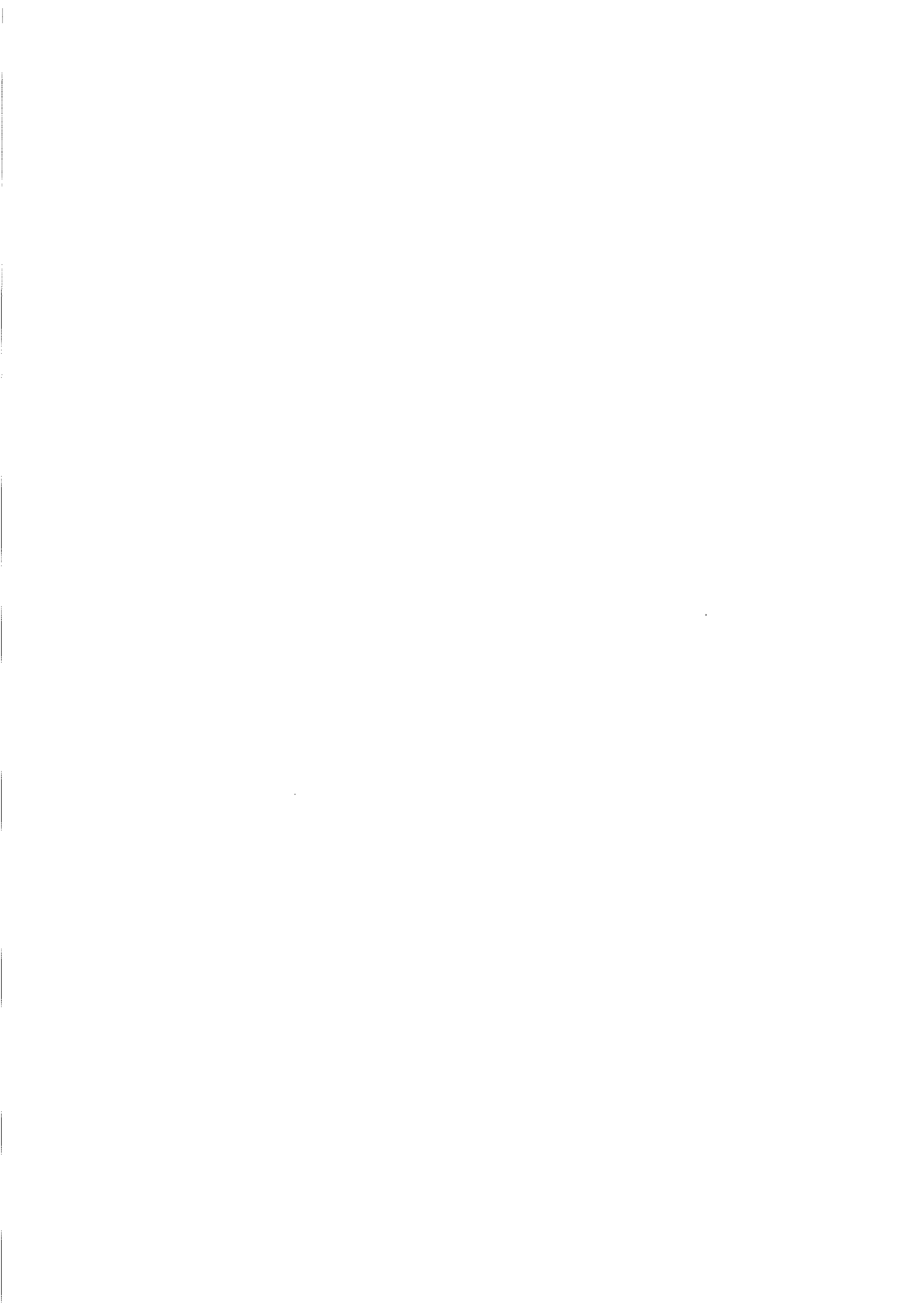
“Very impressive – keep up the good work for Folkestone’s memory and soul”

“Innovative and informative for a local resident. Great re-generation project for town.”

“A great little visit. Very much enjoyed.”

KPIs update

- M1 – 2017 Temporary exhibitions booked - 5
- M1 – 2018 Temporary exhibitions booked - 6
- M2 – 2018 Volunteer Hours since last report – approximately 200 hours
- M3 – 2018 Educational Visits - 7
- M3 – 2018 Educational Workshops - 23
- M4 – 2018 Paid educational room bookings - 3



This report will be made public on 31 July 2018

Folkestone
Town Council



Report Number CS/18/234

To: Community Services Committee
Date: 7th August 2018
Status: Public Report
Responsible Officer: Town Clerk

SUBJECT: Christmas Lighting

SUMMARY: This report outlines proposed plans for Folkestone Town Councils Christmas Lighting infrastructure.

REASONS FOR RECOMMENDATION:

The Council is asked to agree the recommendations set out below because:

- 1) The Christmas lighting schemes and associated festivities support the Councils mission to revitalise our town of Folkestone, restore and develop civic pride, regenerate and enhance community spirit.

RECOMMENDATIONS:

- 1) To receive and note report CS/18/234
- 2) Determine the scale of the Christmas lighting scheme for 2018 and beyond.
- 3) That the Committee approves the release of £51,000 from the 2018 Christmas Lighting budget for continued scheme.
- 4) Propose an additional budget figure for the Finance and General Purposes Committee to consider and vire from the New Services Reserve to be used to support one off Christmas lighting infrastructure.

Aims and Objectives – To make available to the community as many leisure, sport and cultural opportunities as possible and to support and enhance facilities in Folkestone.

Financial Implications – circa £120,000 supported by Christmas Lighting and New Services Reserve Budget

Equal Opportunities – Access to all

1. INTRODUCTION

- 1.1 The Committee have resolved to organise the towns Christmas 'Switch On' event and festivities from the Town Hall on Friday 30th November 2018 and provide financial support and advice for the community event on Cheriton High Street the following evening, Saturday 1st December.
- 1.2 Following on from last year's eagerly anticipated Christmas 'Switch On' Events and spectacular Firework Finale in the Harbour which were very well attended, extremely popular and positively received by local residents, the Council aims to provide another first-class free event with a full and varied programme of activities and attractions.
- 1.3 The current lighting schemes, particularly in Folkestone Town Centre requires significant updating to facilitate and ensure such events are appropriate and well attended.
- 1.4 The objectives include, but are not limited to:
- Promoting social and physical wellbeing within Folkestone.
 - Protecting, promoting and representing the interests of local residents.
 - Organising events that are fun for all the community.
 - Engaging with the local community and encouraging civic pride.

2. CURRENT PROVISION

- 2.1 2018 will be the 6th year of Council's responsibility for the Towns Christmas Lighting schemes.

3. FUNDING / COSTS

- 3.1 The main costs for Christmas Lighting proposed are listed below (3.2). In light of Council's Adopted Financial Regulations which state "where it is intended to enter into a contract exceeding £20,000 in value for the supply of goods or material or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Town Clerk shall invite tenders from at least three firms to be taken from the appropriate approved list" prices have been sought from three different suppliers.

3.2.1 PROPOSED SITES AND INSTALLATIONS

1. The roundabout at the junction of Castle Hill Avenue and Bouverie Road West. This site has 4no. Trees. The existing lights need to be removed and replaced with new. Millennium (no maintenance) **£5000**
2. The roundabout at the junction of Castle Hill Avenue and Sandgate Road. This site has 4no. Trees. The existing lights need to be serviced and

broken lights replaced. Approximate Cost Millennium £460 test & inspect +
£1200 repair **£1660**

3. Lighting Columns NSAR026, NSAR027 on Sandgate Road at the junction of Castle Hill Avenue to be fitted with suitable Braided Lights. Banner Arms to be removed.
Cost £860 Blachere + £40 Harmers arm removal **£900**
It will not be possible to have lights on columns installed with CCTV and/or wireless links
4. Majestic Parade, Sandgate Road O/S Abbeywell Vets. This site has 2no. Trees. The existing lights to be serviced and broken lights replaced.
Approximate Cost £230 test + £100 lights repaired Millennium **£330**
5. Lighting Column NSAR028 on Sandgate Road opposite the Sandgate Road Car Park to be fitted with suitable Braided Lights. Banner Arms removed. Cost £430 Blachere + £20 Harmers arm removal **£450**
6. Lighting Column NSAR029 (CCTV) on Sandgate Road O/S Garden of Remembrance to be fitted with suitable Braided Lights
It will not be possible to have lights on columns installed with CCTV and/or wireless links
7. Lighting Column NSAR030 on Sandgate Road O/S Garden of Remembrance to be fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm removal **£450**
8. Lighting Column NSAR031 on Sandgate Road O/S RBS Bank to be fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm **£450**
9. Lighting Column NSAR032 on Sandgate Road opposite The Pizza Hut fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm **£450**
10. Lighting Column NSAR033 on Sandgate Road O/S Miles & Barr fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm **£450**
11. Lighting Column NSAR034 on Sandgate Road Opposite Papas Fish Bar to be fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm **£450**
12. Lighting Column NSAR035 on Sandgate Road O/S Chaos to be fitted with suitable Braided Lights. Banner Arms to be removed. Cost £430 Blachere + £20 Harmers arm **£450**

13. **7no. trees on Sandgate Road to be installed with Christmas lights as follows:**

- 2no. Trees located on Sandgate Road O/S Papas Fish Bar to have broken lights removed and replaced with new. Power to be supplied by Papas Fish Bar.
- 1no. Tree located on Sandgate Road O/S Brookers (123) to have any broken lights removed and replaced with new. Power to be supplied by Brookers
- 1no Tree located on Sandgate Road O/S Recruitment Solutions to have any broken lights removed and replaced with new. Power to be supplied by Recruitment Solutions or Landau
- 2no Trees located on Sandgate Road O/S The Wishing Well & Motifs to have any broken lights removed and replaced with new. Power to be supplied by Motis
- 1no Tree located on Sandgate Road O/S Landau to have any broken lights removed and replaced with new. Power to be supplied by Landau

Lumalite supply, install & maintain (3yrs) **£2925 per tree:**

Harmers remove existing lights: **Approx: £150**

Total Cost: £ 20475

MILLENNIUM QUEST TO INSTALL TO TREES ABOVE:

To Supply a total of 35-off LED 530mm low voltage Mistletoe Balls (average per tree 5-off) plus associated transformer and connecting cables. Engineers complete installation and leave in situ. **£8964**

Provision for supply and Installation of power points **£1500**

Total Cost: £10464

14. Lighting Columns NSAR036, NSAR037, NSAR038, NSAR039, NSAR040, NSAR041, NSAR042, NSAR043, NSAR044, NSAR045 on Sandgate Road between the junction of Cheriton Place and Bouverie Place to be fitted with suitable Braided Lights. Banner Arms to be removed. 10 column braids along @ £430 each Blachere + £100 Harmers remove arms **£5030**
15. The Precinct area between Bouverie Place and West Cliff Gardens has 4no large lighting columns that also incorporate banners. It is proposed to keep the existing Star Motifs fitted within the areas normally used for

banners, Millennium Test & Inspect @ £27 x 4 (£108), install & remove @ £155 x 4 (£620) **£728**

16. The Precinct has 2no Christmas light ceilings that are to be removed. The lighting is currently supported by 11no cables that span the width of the precinct. The cables are approximately 21 meters wide. It is proposed that Lighting Curtains with a drop of approximately 1 meter be installed along the length of each of the 11no. Cables.

Spheres and Mistletoe Balls (awaiting price of lighting curtains as alternative) with retained strings to repair Rendezvous St Ceiling of Light
Millennium supply, install & takedown £17340

17. The precinct area between West Cliff Gardens and Guildhall Street has 8no lighting columns that are to be fitted with suitable Braided Lights.

Cost £430 x 8 columns Blachere **£3440**

18. The Stade – 10 column braids along @ £430 each Blachere **£4300**

19. Cheriton High Street – 4 column braids @ £430 each Blachere **£1720**

20. Cheriton High St – 7 tree motifs :
- test & inspect @ £27 x 7 (£189)
- install infrastructure (clock, rcbo, enclosure + 5m cable) @ £325 x 7 (£2275)
- install/remove flat to building @ £165 x 7 (£1155) Millennium **£3619**

EXISTING MILLENNIUM INSTALLATIONS:

21. To test and certify 82 no. anchor bolts @ £34 per anchor bolt
– ceiling of lights + motifs **£2788**

22. To electrical test and repair Town Hall light curtains - £120 + £1000 repair **£1200**

23. To electrical test @ £27 and install @ £155 X 17 no. braids in Cheriton **£3094**

24. To electrical test and install, take down and store 3 no. across street displays in Town Centre **£1875**

25. To electrical test, inspect and report on 4 no. ceiling of lights in Rendezvous/Church Street - @ £120 X 4 = £480 + repairs budget of £1000 **£1480**

OTHER EXISTING:

26. To electrical test, inspect and report on 5 no. deciduous trees in Shellon Street damaged by KCC therefore consider new install (3yr maintenance) Lumalite **£2925 per tree** **£14625**
27. To electrical test, inspect and report on 8 no. deciduous trees in Guildhall Street – not installed 2017 due to significant damage and power issues therefore consider new install (3 yr maintenance) Lumalite **£23400**
28. Install lights on Town Centre Christmas Tree **£1000**
29. Attendance at events @ approx. £550 per event **£1100**

Additional Notes:

Awaiting estimates from Blachere on Spheres and Mistletoe Balls on trees and to replace Debenhams Ceiling of Light

Total to date :

£118,254 (Lumalite Install Trees excluding Bouverie)
£108,243 (Millennium Install Trees – No Maintenance)

4. CHRISTMAS LIGHTING REVIEW PROCESS

Council needs to determine whether it wishes to continue investing and adding to its existing stock or seek to start a fresh new scheme now that the existing service agreement has expired.

4.1 OPTION 1

Maintain the status quo. The costs for a further three years utilising the existing stock (summary and exact costings to be presented at the meeting) are:

2018 Installation, Takedown, Anchor bolt testing and Storage circa. £35,000

2019 Installation, Takedown, Anchor bolt testing and Storage circa. £35,000

2020 Installation, Takedown, Anchor bolt testing and Storage circa. £35,000

* Excludes repairs to infrastructure, lights, columns, obsolete trees and trees/braids in Cheriton which require additional funding of circa £25-30,000.

4.2 OPTION 2

Review the entire lighting scheme - consider and determine which of the installations and sites as detailed above should be installed.

