

Folkestone Town Council



Date of Publication 3 November 2017

The Town Hall,
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Folkestone,
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AGENDA

Meeting: **Grants Committee**
Date: **Thursday 9 November 2017**
Time: **6.30 p.m.** (Please note the time of this meeting)
Place: **Town Council Offices, The Town Hall, 1-2 Guildhall Street, Folkestone**

To: **The Grants Committee**

YOU ARE HEREBY SUMMONED to attend a meeting of the Grants Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, the Committee Chairman or the Town Clerk.

J L Childs
Town Clerk

- 1. APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
- 2. DECLARATIONS OF INTERESTS**
To receive any declarations of either personal or prejudicial interests that Members may wish to make.
- 3. MINUTES**
To receive the Minutes of the meeting of the Grants Committee held on 24 August 2017 and to authorise the Chairman of the Committee to sign them as a correct record.

4. TOWN GRANT APPLICANTS

Applicants requesting town grants will answer any questions that the Committee may have. Applications will be considered later in the meeting.

REF.	APPLICANT	PURPOSE	POWER	REQUEST
1	Folkestone Fringe	Fringe Arts Festival	LGA 72, Sec 145	£950.00
2	Yarp Festivals	Yarp Music Festival (Youth Workshops)	LGA 72, Sec 145	£2,500.00
3	Yarp Festivals	Yarp Music Festival	LGA 72, Sec 145	£2,500.00
4	ARRCC Folkestone	East Meets West	LGA 72, Sec 145	£2,500.00
5	Harbour Ward Residents' Association	Festive Activities	LGA 72, Sec 145	£2,500.00
6	St Eanswythe's Primary School	New KS1 Play Area	LGA 72, Sec 145	£2,500.00
7	Folkestone Festivals	Leas Village Fete	LGA 72, Sec 145	£2,250.00
8	Folkestone Festivals	St George's Day Service & Parade	LGA 72, Sec 145	£2,000.00
9	Folkestone Flower Power	Hanging Baskets on The Leas	LGA 72, Sec 145	£2,500.00

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of this meeting under Section 1, sub-section 2, of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

5. TOWN GRANTS

Town Grant applications are assessed on merit against five categories. The meeting will be adjourned for approximately 15 minutes whilst the scores are accumulated, after which the Committee may propose a full award, reduced award or no award, based on the combined score, group discussion and available budget.

6. BUDGET 2018/19

At this juncture the Committee is asked to consider its budget requirements for the next financial year. A full list of proposals from all committees will be presented to the Finance & General Purposes Committee at its meeting on 7 December 2017.

7. TOWN GRANT APPLICATION PROCESS - FEEDBACK

Any feedback forms received since the last meeting are attached.

8. DATE OF NEXT MEETING

Thursday, 5 April 2018 at 6.30pm

FOLKESTONE TOWN COUNCIL

MINUTES of the Grants Committee meeting held at Folkestone Town Council Offices, Town Hall, 1-2 Guildhall Street, Folkestone on Thursday, 24 August 2017 at 6.30 p.m.

PRESENT: Councillors A Berry, C Jeffrey, M Lawes, R Theobald, P West and R Wheeler.

OFFICERS PRESENT: J Childs (Town Clerk), P Cross (Finance Officer).

61. APOLOGIES FOR ABSENCE

No apologies were received. Councillor R Wallace was absent.

62. APPOINTMENT OF CHAIRMAN

Nominations for the appointment of Chairman of the Grants Committee for 2017/18 were sought.

RESOLVED: That Councillor R Wheeler be appointed Chairman of the Grants Committee for the 2017/18 Municipal Year.

Proposed: Councillor R Theobald

Seconded: Councillor C Jeffrey

Voting: F:6, Ag:0, Ab:0

63. APPOINTMENT OF VICE CHAIRMAN

Nominations for the appointment of Vice Chairman of the Grants Committee for 2017/18 were sought.

RESOLVED: That Councillor C Jeffrey be appointed as Vice Chairman of the Grants Committee for the Municipal Year 2017/18.

Proposed: Councillor R Wheeler

Seconded: Councillor P West

Voting: F:6, Ag:0, Ab:0

64. DECLARATIONS OF INTEREST

Councillor P West declared a personal interest in the application from Folkestone & Hythe Sea Cadets.

65. MINUTES

The Committee was asked to receive and authorise the Minutes of the Grants Committee meeting held on 6 April 2017.

RESOLVED: That the Minutes of the meeting of the Grants Committee held on 6 April 2017 be received and signed as a correct record.

Proposed: Councillor R Theobald

Seconded: Councillor A Berry

Voting: F:6 Ag:0, Ab:0

66. TERMS OF REFERENCE

In line with Council's adopted standing orders, the Committee was asked to review the Terms of Reference for the Grants Committee. No changes were suggested.

67. TOWN GRANT APPLICANTS

Representatives of town grant applicants requesting over £1,000 had been invited to attend the meeting and answer questions from the Committee. St Eanswythe's Primary School and Shepway Brass Academy did not attend.

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: The press and public were excluded for the remainder of the meeting under Section 1; Sub-Section 2 of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Proposed: Councillor R Wheeler

Seconded: Councillor A Theobald

Voting: F:6, Ag:0, Ab:0

68. TOWN GRANT ASSESSMENT

Town Grant applications were assessed on merit against five categories by each Councillor. Scores were then accumulated and used as the basis for discussion.

RESOLVED: That the following town grants be approved:

Proposed: Councillor R Wheeler

Seconded: Councillor C Jeffrey

Voting: F:6, Ag:0, Ab:0

REF.	APPLICANT	PURPOSE	POWER	AWARD
1	Yarp Festivals	Yarp Music Festival & Retro Games	LGA 72, Sec 145	Note 1
2	Strange Cargo	Royal Academy of Arts Exhibition	LGA 72, Sec 145	NIL
3	Strange Cargo	Cheriton Light Festival	LGA 72, Sec 145	£2,000
4	Harbour Church	Mobile Comics Factory	LGA 72, Sec 145	£500
5	Jim Jam Arts	Living Advent Calendar	LGA 72, Sec 145	£1,000
6	St Eanswythe's Primary School	New KS1 Play Area	LGA 72, Sec 145	Note 2
7	Hi Kent	Lip-Reading Classes	LGA 72, Sec 145	£2,000
8	IMOS Foundation	Triennial Exhibition	LGA 72, Sec 145	£1,500
9	Sunflower House	Town Sprucer	LGA 72, Sec 137	Note 3
10	Shepway Brass Academy	Brass Music for Schools	LGA 72, Sec 145	£2,000
11	Folkestone & Hythe Sea Cadets	Bass Drum	LGA 72, Sec 145	£999
12	Little Lambs Baby and Toddler Group	Weekly Baby and Toddler Group	LGA 72, Sec 137	£992

Notes:

Note 1: The applicant has submitted a new application which will be considered at the next meeting.

Note 2: The Committee required further information but the applicant was not in attendance. The application has therefore been deferred until November.

Note 3: The Committee deferred the issue of the Town Sprucer for discussion at the Full Council meeting on 16 November.

69. TOWN GRANT APPLICATION PROCESS - FEEDBACK

No feedback forms had been received since the last meeting.

70. DATE OF NEXT MEETING

Thursday, 9 November 2017 at 6.30pm

Chairman.....

Date.....