

Folkestone Town Council



The Town Hall,
1-2 Guildhall Street,
Folkestone,
Kent CT20 1DY
Telephone: 01303 257946
www.folkestonetc.kentparishes.gov.uk

Date of Publication: 5 May 2017

AGENDA

Meeting: **Annual Council Meeting**
Date: **12 May 2017**
Time: **7.00 p.m.**
Place: **Town Council Offices, 1/2 Guildhall Street, Folkestone**

To: **Town Councillors**

YOU ARE HEREBY SUMMONED to attend the Annual Meeting of the Folkestone Town Council on the date and at the time and place shown above. The meeting will be open to the press and public.

J Childs
Town Clerk

Prayers

TOWN MAYOR 2016/17

The Town Mayor will reflect on the past 12 months and make presentations.

1. **ELECTION OF TOWN MAYOR 2017/18 AND ACCEPTANCE OF DECLARATION OF OFFICE**
2. **ELECTION OF DEPUTY TOWN MAYOR 2017/18 AND ACCEPTANCE OF DECLARATION OF OFFICE**
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.

5. APPOINTMENT OF TOWN MAYOR'S

- a. **CHAPLAIN 2017/18**
- b. **MAYORESS 2017/18**
- c. **CADET 2017/18**

6. MINUTES

To receive the Minutes of the Town Council meeting held on 16 March 2017 and to ask the Town Mayor to sign them as a correct record.

7. TOWN MAYOR'S ANNOUNCEMENTS

Town Councillors are requested to note dates of forthcoming Civic Events:

Normandy Veterans Day	6 June
William Harvey Sunday	11 June
Armed Forces Day (Folkestone)	24 June
Town Sunday	25 June
Blessing of the Fisheries	25 June
Canada Day	30 June
VJ Day	15 August
Trafalgar Day	21 October
Dedication of Garden of Remembrance	5 November
Machine Gun Corps	11 November
Remembrance Sunday	12 November
Holocaust Day	26 January

8. APPOINTMENTS TO OUTSIDE BODIES 2017/18

The Town Council is asked to appoint Councillors to the following outside bodies:

- i) Kent Association of Local Councils (two Councillors)
- ii) John Bowley and Sherwood Almshouses Charity (three Councillors)
- iii) Folkestone Municipal Charity (four Councillors and the Mayor)
- iv) Folkestone Coastal Community Team (two Councillors)
- v) Folkestone Town Team (one Councillor)
- vi) Step Short (one Councillor)
- vii) Folkestone Twinning Association (one Councillor)
- viii) Folkestone CLLD (Mayor)

9. APPOINTMENT OF CHEQUE SIGNATORIES

To authorise the signatories on cheque payments as follows:

- Town Mayor and Deputy Town Mayor
- Chairman and Vice Chairman of Finance & General Purposes Committee
- Chairman and Vice Chairman of Planning Committee
- Chairman and Vice Chairman of Community Services Committee

10. MATTERS AND RESOLUTIONS FROM COMMITTEES

In line with Council's adopted standing orders a schedule setting out proposals for the Council's Committees for the municipal year 2017/18 is attached for adoption. Committees will appoint their Chairs and Vice Chairs at their first meeting, review their terms of reference and make proposals to appoint members to working groups.

- 11. DATE OF THE NEXT MEETING OF FOLKESTONE TOWN COUNCIL**
Annual Town Assembly – 30 May 2017 at 7 p.m. in the Town Hall
Ordinary Full Council Meeting – 27 July 2017 at 7 p.m. in the Town Hall

Folkestone Town Council

MINUTES of the Meeting of the Town Council held at the Chamber, Folkestone Town Hall, Folkestone on Thursday, 16th March 2017 at 5.30 p.m.

PRESENT: Councillor Martin Salmon – Town Mayor (in the chair)

Councillors Emily Arnold, Ann Berry, Danny Brook, John Collier, Peter Gane, Claire Jeffrey, Neil Jones, Mary Lawes, Carol Sacre, Richard Wallace, Sue Wallace, Rodica Wheeler, Pat West and Roger West.

In attendance: Town Clerk - Jennifer Childs, Town Sergeant – Ian Bishop and Admin Officer – Georgina Wilson.

1373. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Richard Theobald.
Councillor David Monk's apologies were given at the meeting.

Councillor Brian Copping was absent.

1374. DECLARATIONS OF INTEREST

Councillor Martin Salmon declared a prejudicial interest in item 12 of the agenda; Citizenship Awards so would leave the room at this point to enable the discussion to go ahead with the Deputy Town Mayor, Councillor Roger West, in the Chair.

1375. MINUTES

The Council was asked to receive the Minutes of the Ordinary Council Meeting held on 12th January 2017 and authorise the Town Mayor to sign them as a correct record.

RESOLVED: That the Minutes of the Council Meeting held on 12th January 2017 be approved and signed as a correct record by the Town Mayor.

Proposed: Councillor John Collier
Seconded: Councillor Danny Brook
Voting: F:15, Ag:0, Ab:0

1376. PUBLIC QUESTIONS

A question was received from Mr Terry Begent read by Lynne Smith:

The contractor commissioned by Kent County Council to provide youth services in Folkestone and the rest of Shepway has indicated that they will only fill the gaps in services provided by the Folkestone Youth Project. When the Shed closes at the end of May 2017 the essential services it provides will disappear. What representations will the Town Council be making to Kent County Council to urge them to investigate the apparent lack of facilities being provided to make up for those lost by the Shed's closure by that contractor in return for the large sums of public money being given to them?

Councillor Peter Gane and Sue Wallace declared a personal interest as Trustees of the Shed project.

Members responded with several questions around whether they are looking for alternative accommodation and would they be able to continue providing the services they currently do at a different location.

In response Lynne Smith reported that they are looking for an alternative venue, they have portable cabins so are looking for some land to site these on, Damian Collins is assisting with this. They would be able to provide their service from a different venue.

Many Councillors spoke in support of the work of the Shed and felt that the Town Clerk should write to KCC expressing the concerns of the Council.

Mr R Mouland asked a question around the destruction of a 100 year old walnut tree outside the old Quakers House. There was no consultation with anyone about removing this tree, when the contractors were asked why they were removing the tree Mr Mouland was told that roots had got into the underpinning of the foundations so had to be removed, he was also told on a separate occasion that the tree was removed because it was leaning dangerously. A new tree has been planted in its place but it is a very small sapling. Mr Mouland's question was around why this tree had no tree preservation order on it, why it was removed and is the sapling going to be replaced with a more suitable replacement?

Members agreed that this was a very old but healthy looking tree, the Tree Officer agreed to the removal of this tree but should have ensured that the replacement was a much more mature tree. It was agreed that the Town Clerk would write a letter on behalf of the residents of Harbour Ward asking why the tree was removed in the first place with no consultation and whether the sapling will be replaced. It was also suggested that Mr Mouland should also ask this at a public meeting of the Shepway District Council as they are the responsibility authority.

Mr Bryan Ryland reported on section 101 of the Local Government Act 1972, with regards to changing standing orders to allow Council to change to a politicised leader led Council, he asks the Council that we turn down the motion as section 101 of this act states that we cannot do this.

Councillor John Collier felt that as we have had 15 minutes for public questions and that this is an agenda item, the meeting should move on.

Councillor Martin Salmon had spoken to Mr Ryland before the meeting and agreed that he would be able to ask his question, with regard to the question relating to an agenda item, any questions relating to agenda items are welcome.

Mr Bryan Ryland asked that the Council consider with a fair and open mind that Council do not vote in favour of the Standing Orders being changed to include a Leader.

The Town Mayor advised that there will be more discussion on this issue later in the agenda.

1377. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

The Town Mayor reported on attending several events including:

- Active 50 Launch Day at Three Hills
- Legion d'Honneur Medal presentations
- Holocaust Memorial Day
- Youth Speaks at the Tower Theatre
- Re-opening of McDonalds
- Educational sessions at Morehall & Martello Primary Schools
- Launch of Dementia Awareness Banner
- ARCC Fashion Show
- KCC Commonwealth Flag Raising Ceremony
- Lord Lieutenants Civic Service
- Received the Trefoil Guild in the Town Hall

The Town Mayor gave thanks to all the contractors, staff and Councillors who worked to ensure that all these significant events went ahead.

1378. MINUTES OF THE PLANNING COMMITTEE

The Chairman of the Planning Committee moved that the Council receive the Minutes of the Planning Committee's meetings of 13th October, 3rd and 24th November 2016.

RESOLVED: That the Minutes of the Planning Committee's meetings of 15th December 2016, 5th and 26th January 2017 be received and adopted

Proposed: Councillor Richard Wallace

Seconded: Councillor Neil Jones

Voting: F:15, Ag:0, Ab:0

1379. MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE

The Vice Chairman of the Finance and General Purposes Committee moved that the Council receive the Minutes of the Finance and General Purposes Committee meeting of 15th December 2016.

RESOLVED: That the Minutes of the Finance and General Purposes Committee's meeting of 15th December 2016 be received and adopted.

Proposed: Councillor Martin Salmon

Seconded: Councillor Danny Brook

Voting: F:15, Ag:0, Ab:0

1380. MINUTES OF THE COMMUNITY SERVICES COMMITTEE

The Chairman of the Community Services Committee moved that the Council receive the Minutes of the Community Services Committee meeting of 1st November 2016.

RESOLVED: That the Minutes of the Community Services Committee's meeting of 1st November 2016 be received and adopted.

Proposed: Councillor Roger West
Seconded: Councillor Emily Arnold
Voting: F:14, Ag:0, Ab:1

1381. MATTERS AND RESOLUTIONS FROM COMMITTEES

i. Community Services Committee –February 2017

Councillor Peter Gane asked for clarification that the Business Case regarding the market was only being looked at by Community Services and it would be brought back to Full Council once a report has been put together. The resolutions from Community Services Committee were noted.

ii. Finance and General Purposes Committee – February 2017

Councillor Mary Lawes wanted clarification around whether the Leader was political or not, it was confirmed that they would not be political. Councillor Mary Lawes felt that the motion that was voted on at the last meeting was different to what is being discussed with regards to the Leader and Standing Order changes. Cllr Mary Lawes then pointed out that in our Standing Orders, point 25b, it states that:

“A motion to add to or vary or revoke one or more of the council's standing orders, except one that incorporates mandatory statutory requirements, shall be proposed by a special motion, the written notice by at least (12) councillors to be given to the Proper Officer in accordance with standing order 9 above.”

As the proposal is for the Leader to be the spokesperson on policy and strategy, according to the minutes of the meeting, but they cannot do that without the whole Council agreeing on what can be said. KALC and NALC have confirmed that no other local Council has appointed a Leader. This issue needs a lot more scrutiny and Standing Orders have not been adhered to.

The Town Clerk reported that there was a resolution at the previous Council meeting to appoint a Leader, however, no official motion signed by 12 Councillors had been provided prior to the meeting in line with Standing Order 25b.

Councillor Martin Salmon stated that Council's own Standing Orders had not been fully adhered to and therefore no debate would be entered into on this item.

The resolutions from Finance & General Purposes Committee were noted.

1382. MUSEUM ADVISORY AND MUSEUM WORKING GROUPS

RESOLVED: That Councillor John Collier replace Councillor Danny Brook on the Museum Advisory and Museum Working Groups.

Proposed: Councillor Roger West
Seconded: Councillor Claire Jeffrey
Voting: F:14, Ag:0, Ab:1

1383. TOWN MAYOR ELECT 2017/18

RESOLVED: That Councillor Roger West be Town Mayor Elect for the ensuing municipal year 2017/18.

Proposed: Councillor Peter Gane
Seconded: Councillor Sue Wallace
Voting: F:14, Ag:0, Ab:1

EXCLUSION OF PRESS AND PUBLIC

The press and public are to be excluded for the remainder of the meeting under Section 1, sub-section 2, of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Proposed: Councillor Roger West
Seconded: Councillor Sue Wallace
Voting: F:15, Ag:0, Ab:0

1384. CITIZENSHIP AWARDS

Councillor Martin Salmon left the room for the entirety of the discussions and decision on this issue.

Councillor Roger West reported that the Citizenship Awards panel were unanimous in their decisions to put these nominations forward to full Council.

Members raised questions regarding one of the nominees.

RESOLVED: To award Christine Pledger a For Merit award for services to communities and charities of Folkestone.

Proposed: Councillor Mary Lawes
Seconded: Councillor Roger West
Voting: F:15, Ag:0, Ab:0

RESOLVED: To award Rose Watson a For Merit award for over 60 years' service to the Royal British Legion Poppy Appeal.

Proposed: Councillor Mary Lawes
Seconded: Councillor Roger West
Voting: F: 15, Ag:0, Ab:0

PROPOSED: To award a Distinguished Citizen Award to the third nominee for over 70 years of dedication to Folkestone, National and International communities.

Proposed: Councillor Mary Lawes
Seconded: Councillor Emily Arnold
Voting: F:5

The motion was lost.

1385. DATE AND TIME OF NEXT MEETING

Annual Statutory Meeting of the Council – Friday 12th May 2017.

Annual Town Assembly – Tuesday 30th May 2017.

.....**Town Mayor**
12th May 2017

The meeting ended at 6.35pm

Folkestone Town Council

MINUTES of the Extra Ordinary Meeting of the Town Council held at the Chamber, Folkestone Town Hall, Folkestone on Thursday, 16th March 2017 at 7 p.m.

PRESENT: Councillor Martin Salmon -- Town Mayor (in the chair)

Councillors Emily Arnold, Ann Berry, Danny Brook, John Collier, Peter Gane, Claire Jeffrey, Neil Jones, Mary Lawes, Carol Sacre, Sue Wallace, Rodica Wheeler, Pat West and Roger West.

In attendance: Town Clerk - Jennifer Childs, Town Sergeant – Ian Bishop and Admin Officer – Georgina Wilson.

1386. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Richard Theobald, Richard Wallace and David Monk.

Councillor Brian Copping was absent.

1387. DECLARATIONS OF INTEREST

There were no declarations of interest.

1388. ARMED FORCES COVENANT

The Mayor invited the Cadet, Lauren Hickman to read out the Pledges on behalf of the Town Council.

Captain Jonathan Darrington-Slegg, the Regional Employment Engagement Director for the Ministry of Defence said a few words about how important it is to have good relationships between the Armed Forces and local Councils.

The Covenant was then signed by Lt Chris Boote from the 2nd Battalion of the Royal Gurkha Rifles, Sub Lt Adam Smith from the Sea Cadet Corps, Capt Kishore Gurung from the Army Cadet Force, Flt Lt Mike Essex from the Air Training Corps, the Town Clerk and Town Mayor.

1389. DATE AND TIME OF NEXT MEETINGS

Annual Statutory Meeting of the Council – Friday 12th May 2017
Annual Town Assembly – Tuesday 30th May 2017

The meeting ended at 7.25pm.

.....**Town Mayor**
12th May 2017

FOLKESTONE TOWN COUNCIL

APPOINTMENTS TO COMMITTEES SUB-COMMITTEES AND PANELS 2017/18

Chairman (Bold)

Vice Chairman (Italics)

Community Services Committee

1. Cllr Ann Berry (C)
2. Cllr Emily Arnold (C)
3. Cllr John Collier (C)
4. Cllr Claire Jeffrey (C)
5. Cllr Mary Lawes (UKIP)
6. Cllr Carol Sacre (UKIP)
7. Cllr Sue Wallace (C)
8. Cllr Pat West (C)
9. Cllr Roger West (C)

Finance and General Purposes Committee

1. Cllr Peter Gane (C)
2. Cllr Danny Brook (C)
3. Cllr John Collier (C)
4. Cllr Neil Jones (UKIP)
5. Cllr David Monk (C)
6. Cllr Martin Salmon (C)
7. Cllr Richard Theobald (C)
8. Cllr Richard Wallace (C)
9. Cllr Rodica Wheeler (C)

Planning Committee

1. Cllr Claire Jeffrey (C)
2. Cllr Brian Copping (PF)
3. Cllr Neil Jones (UKIP)
4. Cllr Carol Sacre (UKIP)
5. Cllr Martin Salmon (C)
6. Cllr Richard Theobald (C)
7. Cllr Richard Wallace (C)
8. Cllr Roger West (C)

Personnel Sub Committee

1. Cllr Peter Gane (C)
2. Cllr John Collier (C)
3. Cllr Neil Jones (UKIP)
4. Cllr Martin Salmon (C)

Citizenship Awards Panel

1. Town Mayor
2. Deputy Town Mayor
3. Past Mayor
4. Cllr Mary Lawes (UKIP)

Grants Committee

1. Cllr Ann Berry (C)
2. Cllr Claire Jeffrey (C)
3. Cllr Mary Lawes (UKIP)
4. Cllr Richard Wallace (C)
5. Cllr Rodica Wheeler (C)
6. Cllr Pat West (C)
7. Cllr Richard Theobald (C)

Grievance Panel

1. Cllr Richard Wallace (C)
2. Cllr Carol Sacre (UKIP)
3. Cllr Rodica Wheeler (C)