

Folkestone Town Council



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AGENDA

Meeting: **Community Services Committee**
Date: **11 April 2017 (Tuesday)**
Time: **7.00 p.m.**
Place: **Town Council Offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone**

To: **The Community Services Committee**
(All other Councillors for information only)

YOU ARE HEREBY SUMMONED to attend a meeting of the Community Services Committee on the date and at the time and place shown above to transact the business shown on the agenda below. The meeting will be open to the press and public.

Any member who wishes to have information on any matter arising on the agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Town Mayor, Committee Chairman or Town Clerk.

Jennifer Childs
Town Clerk

1. **APOLOGIES FOR ABSENCE**
To receive and approve any apologies for absence.
2. **DECLARATIONS OF INTEREST**
To receive any declarations of either personal or prejudicial interest that Members may wish to make.
3. **MINUTES**
To receive the Minutes of the meeting of the Community Services Committee held on 7 February 2017 and to authorise the Chairman of the Committee to sign them as a correct record.

4. CHRISTMAS LIGHTS, 'SWITCH ON' EVENTS AND FESTIVITES

i) 'Switch On' Events and Festivities

The Tourism and Community Events Officer will brief the Committee in respect of proposals for Christmas lights 'Switch On' events and festivities. The Christmas Lighting (inc. Festivities & Events) Budget 2017/18 is £42,000. The Committee is asked to consider the funding allocation for the 'Switch On' event hosted by Folkestone Town Council.

ii) Extension of Cheriton Tree Light Installation/Maintenance Contract

The Committee is asked to consider the approval and release of funds from the 2017/18 Christmas Lighting Budget for supply, installation and maintenance of new lighting to all 11 trees in Cheriton as currently installed.

5. POST CARDS

The Committee is asked if it wishes to support the Shepway Heart Forum's proposal to produce 3 no. postcards to be sold at the Town Hall depicting/commemorating the plight of Belgian Refugees in 1916 and also highlighting the current crisis and in so doing, identify funds from the Community Services budget to fund this project. The Tourism/Community Events Officer will provide full details at the meeting.

6. YOUTH FACILITIES – KWIK CRICKET TOURNAMENT

This year's primary school tournament will take place on Wednesday 14th June at Three Hills Sports Venue from 12 – 4.30pm. The Committee will be briefed in respect of the tournament format and also the match programme for the day. The Community Events & Tourism Officer will be present on the day; however, there is a need for several volunteers to assist with umpiring and scoring and various other duties. The Committee is asked if anyone is available.

7. TREES

Council need to consider proposals for Tree planting in 2017/18. A meeting of the Tree Working Group has been arranged for **Thursday 13th April at 1pm**. The Committee is asked that any suggestions for trees in their wards or any matters they wish to have raised are brought forward ahead of this meeting for inclusion on the agenda.

8. FLY THE FLAG FOR EUROPE DAY – 9TH MAY 2017

The Town Council has been contacted by Mrs Theroigne Russell further to The Department of Culture, Media and Sport updating the designated Flag Day's page on GOV.UK to ask if it would take part in flying the EU flag on Europe Day, 9th May 2017. Attached is Report CS/14/167 detailing the current Schedule of Flags flown by Folkestone Town Council which was agreed and adopted on 14th October 2014.

Members need to be mindful that although it will not be possible to fly a flag from the Town Hall at present it could be raised in the Garden of Remembrance or on the flagpole at the War Memorial. The Committee is asked if it wishes to add the EU flag to the existing schedule.

9. DATE OF NEXT MEETING – 6 June 2017

FOLKESTONE TOWN COUNCIL

Minutes of the Community Services Committee meeting held at the Town Council offices, The Town Hall, 1 – 2 Guildhall Street, Folkestone on Tuesday 7th February 2017 at 7pm.

Present: Councillors E Arnold, A Berry, P Gane, C Jeffrey, M Lawes, C Sacre, S Wallace, P West and R West (in the chair).

In attendance: Vicky Deakin – Tourism and Community Events Officer

879. APOLOGIES FOR ABSENCE

There were no apologies for absence.

880. DECLARATIONS OF INTEREST

There were no declarations of interest.

The Town Clerk provided a dispensation for Councillors A Berry, P Gane, C Jeffrey, M Lawes, C Sacre and S Wallace to enable their participation in the debate and resolution for the Folkestone Market Item.

881. MINUTES

To receive the Minutes of the meeting of the Community Services Committee held on 1 November 2016 and to authorise the Chairman of the Committee to sign them as a correct record.

RESOLVED: That the minutes of the meeting 1 November 2016 be received and signed as a correct record.

Proposed: Councillor Mary Lawes
Seconded: Councillor Emily Arnold
Voting: F: 9, Ag: 0, Ab: 0

882. FOLKESTONE MARKET

At the last Full Council meeting on 12th January 2017 it was

RESOLVED:

- 1. To receive and note report C/17/211*
- 2. To approve in principal the submission of the Business Case to Shepway District Council*
- 3. To refer to the Community Services Committee to look into the finer points of detail.*

The committee were asked to consider any further points they wished to include in the Business Case prior to its submittal to Shepway District Council.

RESOLVED: That a Business Case is not submitted to Shepway District Council until further research is undertaken regarding water/power supply, toilet provision and installation of better stalls with findings included in a report referred to Full Council for consideration.

Proposed: Councillor Peter Gane
Seconded: Councillor Mary Lawes
Voting: F: 5, Ag: 4, Ab: 0

883. TOURISM GUIDE & WEBSITE

The Tourism and Community Events Officer updated the Committee in respect of the development and progress of the new Tourism Guide and Website advising they will be live by Easter.

884. YOUTH FACILITIES

i) Folkestone Optimist Hockey Club – Schools Coaching

The Town Council has supported the Folkestone Optimist Hockey Club since the 2011/12 financial year. The Tourism and Community Events Officer has been in communication with the Hockey Club received a report showing that that they have provided inter school tournaments as well as coaching for the past year. The Committee currently has £1,700 earmarked in the Youth Facilities budget for this. The Committee was asked if it wished to release the funds from the 2016/17 budget.

RESOLVED: That the funds be released to Folkestone Optimist Hockey Club to deliver coaching.

Proposed: Councillor Peter Gane
Seconded: Councillor Emily Arnold
Voting: F: 9, Ag: 0, Ab: 0

ii) Cricket Coaching

Since 2010 the Community Services Committee has agreed to fund free Kwik Cricket Coaching for all the primary schools in the Town. In the past the coaching has been hugely successful with most schools taking part with an average of 20 children per session.

The Committee was asked to consider releasing the £2,100 provided in the Youth Facilities Budget for the cricket coaching to continue in 2016/17.

RESOLVED: That the funds be released to Folkestone Cricket Club to deliver coaching.

Proposed: Councillor Peter Gane
Seconded: Councillor Emily Arnold
Voting: F: 4, Ag: 0, Ab: 0

885. KCC FLOOD ALIEVATION SCHEME – DOLPHINS ROAD

The Tourism and Community Events Officer briefed the Committee in respect of the Rainharvest Garden SuDs Scheme further to meeting with the KCC Flood Risk Project Officer in November who also advised that work would be completed by the end of March 2017.

886. DEMENTIA UK

The Committee supported the creation of a banner to advertise Dementia Awareness Training delivered locally by Shepway Volunteers with £500 funding and were advised by the Tourism and Community Events Officer that this would be displayed for a few weeks in the committee window of the Town Hall from the beginning of March. An update in respect of the proposed workshops for which members have been invited to attend was also provided.

887. ARMED FORCES DAY

The Tourism and Community Events Officer briefed the Committee in respect of proposals for Armed Forces Day on Saturday 24th June 2017. The 2017/18 budget for this event is £3,730. The Committee is asked to resolve that this event is hosted and organised by Folkestone Town Council on either Radnor Park or The Leas utilising the Bandstand.

RESOLVED: That Armed Forces Day Folkestone 2017 be held at The Leas Bandstand if available.

Proposed: Councillor Emily Arnold

Seconded: Councillor Ann Berry

Voting: F: 9, Ag: 0, Ab: 0

888. THE LEAS BANDSTAND

Folkestone Town Council have been consulted by Shepway District Council as to whether it wishes to take over the management of the Leas Bandstand including a transfer of a proposed £3k budget to deliver this service.

The Tourism & Community Events Officer briefed members in respect of the current arrangements and costs.

The Committee's views were sought.

All Shepway District Councillors declared a Personal Interest for this item at this juncture.

RESOLVED: That due to lack of resource and budget Folkestone Town Council are unable to take over management of the Leas Bandstand.

Proposed: Councillor Emily Arnold

Seconded: Councillor Pat West

Voting: F: 9, Ag: 0, Ab: 0

889. PUBLIC SPACES PROTECTION ORDER CONSULTATION

Members were invited to comment on the proposed Public Spaces Protection Order.

RESOLVED: That members would respond independently.

Proposed: Councillor Peter Gane
Seconded: Councillor Clare Jeffrey
Voting: F: 9, Ag: 0, Ab: 0

890. FREIGHT ACTION PLAN FOR KENT – PUBLIC CONSULTATION

The Committee were asked if it wished to formulate a response to the Freight Action plan for Kent which can be found at www.kent.gov.uk/freightactionplan

RESOLVED: That members would respond independently.

Proposed: Councillor Peter Gane
Seconded: Councillor Clare Jeffrey
Voting: F: 9, Ag: 0, Ab: 0

891. DRAFT KENT DRUG AND ALCOHOL STRATEGY 2017 – 2022 CONSULTATION

This consultation provides the opportunity to tell KCC and Kent Police whether their proposed response to the changing drug and alcohol landscape is appropriate and effective as is can be. The document can be downloaded via the following link <http://consultations.kent.gov.uk/consult.ti/KentDrugandAlcoholStrategy/consultationHome>.

RESOLVED: That members would respond independently.

Proposed: Councillor Peter Gane
Seconded: Councillor Clare Jeffrey
Voting: F: 9, Ag: 0, Ab: 0

892. APPLICATION FOR A STOPPING UP ORDER, HIGHWAYS ACT 1980, S116 LAND ADJACENT TO HERNE COURSE, HORNE STREET

The committee were asked to consider the proposed Stopping Up Order and comment if it wishes to object to the application by no later than 18 March 2017.

RESOLVED: Object – Due to the consequence being the loss of a valuable pathway.

Proposed: Councillor Peter Gane
Seconded: Councillor Emily Arnold
Voting: F: 9, Ag: 0, Ab: 0

893. FLOWER AND SHRUB BED MAINTENANCE 2017/18

The Committee were asked to approve the release of £30,967.46 from the 2017/18 Parks, Gardens & Recs budget for the annual shrub and flower bed maintenance.

RESOLVED: That the funds be released to Shepway District Council to deliver shrub and flower bed maintenance.

Proposed: Councillor Peter Gane
Seconded: Councillor Ann Berry
Voting: F: 9, Ag: 0, Ab: 0

894. LITTER BINS

The Committee is asked to consider the approval and release of funds for the 2016/17 draft Litter Bin Replacement/Repair Schedule.

RESOLVED: That the funds be released from the Litter Bins, Bollards & Railings Budget to deliver the Litter Bin Replacement/Repair schedule and the repainting of bollards at The Stade, Shellons Street and Foord Road.

Proposed: Councillor Peter Gane
Seconded: Councillor Ann Berry
Voting: F: 9, Ag: 0, Ab: 0

895. MUSEUM ACCREDITATION ACCESS & LEARNING POLICY

The Committee is asked to adopt the amended Access & Learning Policy which is required for the Museum Accreditation application.

RESOLVED: That the amended Policy be adopted until March 2020.

Proposed: Councillor Peter Gane
Seconded: Councillor Emily Arnold
Voting: F: 9, Ag: 0, Ab: 0

896. DATE OF NEXT MEETING – 11 April 2017

This report will be made
public on 7 October 2014

**Folkestone
Town Council**



Report Number **CS/14/167**

To: Community Services Committee
Date: 14 October 2014
Status: Public Report
Responsible Officer: Town Clerk

SUBJECT: Flag Flying

SUMMARY: The report provides a schedule of flags flown by the Town Council.

REASONS FOR RECOMMENDATION:

At the Community Services Committee meeting 5th August 2014 members resolved: *That a report be produced regarding what flags Folkestone Town Council currently fly including their locations, when they are flown and significance.*

RECOMMENDATIONS:

- 1) To receive and note report CS/14/167

April

St George's Day Pole 2 Union Flag

June

D Day Pole 1 Navy (White Ensign), Pole 2 Union Flag, Pole 3 RAF, Pole 4 Merchant Navy (Red Duster)

Armed Forces Day Pole 2 Union Flag. Pole 3 AFD flag, portable flag poles x 3, the Leas, Folkestone Flag, AFD and Union Flag

Town Sunday St Mary's and St Eanswythe's Church, Folkestone Flag

July

Canada Day Pole 3 Canadian Flag

August

VJ Day Navy (White Ensign), Pole 2 Union Flag, Pole 3 RAF, Pole 4 Merchant Navy (Red Duster)

September

Merchant Navy Day Pole 2 Union Flag, Pole 4 Merchant Navy (Red Duster)

Battle of Britain Pole 2 Union Flag, Pole 3 RAF Flag

October

Trafalgar Pole 2 Union Flag, Pole 1 Navy (White Ensign)

November

Dedication GOR Pole 1 Navy (White Ensign), Pole 2 Union Flag, Pole 3 RAF, Pole 4 Merchant Navy (Red Duster)

Remembrance Sunday Pole 1 Navy (White Ensign), Pole 2 Union Flag, Pole 3 RAF, Pole 4 Merchant Navy (Red Duster)

Armistice Day Pole 1 Navy (White Ensign), Pole 2 Union Flag, Pole 3 RAF, Pole 4 Merchant Navy (Red Duster)

The poles are numbered left to right with number one the nearest to the Church Tower.