



TERMS OF REFERENCE

Community Services Committee

1. To exercise the powers and duties of the Town Council on the following highways and transportation matters:
 - a. policy procedure and legislation
 - b. road traffic regulation and enforcement
 - c. highways management and maintenance
 - d. parking
 - e. road signs and signposting, including street naming
 - f. footway and street lighting
 - g. traffic orders
 - h. traffic calming measures
 - i. ferry, bus and railway issues, including bus shelters
 - j. cycling and cycle ways
 - k. community transport
 - l. public rights of way, footpaths and bridleways

2. To exercise the powers and duties of the Town Council on the physical environment of the town, including:
 - a. local projects (horticultural, leisure, sport and recreational facilities, Christmas trees etc)
 - b. arts and libraries
 - c. education and health
 - d. public order and community safety (CCTV, Community Safety Plan, etc)
 - e. employment and economic development
 - f. management of open spaces and common land
 - g. public parks and gardens, recreation and pleasure grounds
 - h. markets
 - i. public conveniences
 - j. allotments

3. To consider and make recommendations on:
 - a. bus shelters
 - b. car parking
 - c. Christmas lighting/festivities
 - d. public clocks
 - e. communications (Newsletter, Notice Boards, Website)
 - f. crime prevention

- g. events and Carnival
 - h. tourism and leisure
 - i. seating
 - j. regeneration
 - k. street cleansing
 - l. youth facilities
4. To increase public participation and consultation by developing a “Community Forum” programme.
 5. To prepare budgetary forecasts, where necessary, on any of the above activities for inclusion in the Town Council’s budget for the following financial year and submit these to the Finance and General Purposes Committee in the Autumn to calculate the precept for the ensuing year.
 6. To consider and make recommendations to the Council on any changes to these terms of reference that might be required to enable the committee to adapt to changing circumstances and be better prepared to carry out its mission.